

MHHS Programme Steering Group Headline Report

Issue date: 05/05/2022

Meeting Number **PSG 007**

Venue **Virtual – MS Teams**

Date and Time **04 May 2022 1000-1200**

Classification **Public**

Actions

Area	Action Ref	Action	Owner	Due Date
Programme next steps	PSG07-01	Communicate M5 Acceptance Criteria to Programme Participants	Programme	01/06/2022
Readiness Assessment 1 (RA1)	PSG07-02	Speak offline regarding I&C engagement and forums to be established following learnings from RA1	Andrew Margan, Gareth Evans	01/06/2022
	PSG07-03	Provide a definition of mobilisation to inform PPs on expectations ahead of DBT	Programme	01/06/2022
	PSG07-04	Provide bullet points to the PMO on any additional support requested (above that already provided) by constituency members from the Programme that would further enable mobilisation and ensure Programme Participants are ready for their DBT	PSG Constituency Reps	08/06/2022
Change Requests	PSG07-05	Action the decision PSG-DEC11 including updating the MHHS Programme Governance Framework	Programme (PMO, Jason Brogden)	01/06/2022
Other	PSG07-06	Add the following items to the agenda for June PSG: <ul style="list-style-type: none"> Design risk deep-dive Programme outcomes and KPIs (enabling benefits realisation) Definition of mobilisation E2E Testing and Integration Strategy, including participant roles and responsibilities 	Programme (PMO)	01/06/2022

Decisions

Area	Dec Ref	Decision
Change Requests	PSG-DEC11	The PSG approved Change Request CR005 (Programme Cooperation Principles)

RAID Items

RAID area	Description
Design and M5	The PSG requested a deep-dive into risks related to the delivery of the Design and M5. This has been added to the agenda for June's PSG (see action PSG07-05)

Key Discussion Items

Area	Discussion
Programme next steps, including Design status	<p>The Programme provided an overview of next steps following Ofgem's approval of CR001. This included the Programme plan to M5 and approach to re-baselining of the plan, as well as actions to be taken by the Programme on the recommendations from the IPA on CR001/2. The Programme also provided an overview of the current design status against the plan detailed in CR001.</p> <p>Queries were raised on:</p> <ol style="list-style-type: none"> 1. Acceptance criteria for M5 - this will be shared by the Programme ahead of June's PSG (action PSG07-01) 2. An M3 date given as September 2022 - this reflects the recommendation provided by the IPA from CR001/2, that suppliers should be fully mobilised for DBT by then
Readiness Assessment 1 (RA1)	<p>The Programme provided an overview of RA1 outputs (e.g., engagement themes, insight themes). Queries were raised on any next steps/actions for the Programme following RA1 for which the Programme provided some highlights (see slide pack appendix for detail). The Programme highlighted themes around mobilisation as being important and requested feedback from PSG members (action PSG07-04). PSG members asked for further detailed on the definition of mobilisation (action PSG07-03).</p>
Change Requests	<p>The Programme presented outputs of Impact Assessment for CR005, noting that feedback provided by Programme Participants through Impact Assessment could be taken on board at a later date if required. PSG members were asked to show if they supported the Change Request. All-but-one PSG member supported the Change Request. The SRO made the decision to approve the Change Request (decision PSG-DEC11).</p> <p>The Programme gave an overview of progress of CR003. At 27 April CCAG, the CCAG had unanimous support for the CR. The CR was submitted to Ofgem with a recommendation from the SRO to approve the CR. An outcome is expected ahead of May's CCAG.</p>
Open Day Highlights	<p>The Programme provided highlights and themes from the recent Open Day.</p>

	<p>A clarification was provided by Ofgem that the Programme is responsible for consumer outcomes and Ofgem are responsible for consumer engagement. An agenda item on 'Programme outcomes and KPIs' was added to June PSG's agenda that will cover this in more detail (action PSG07-06).</p>
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